

FORM-4**Application for the Grant of retirement Gratuity in the case of missing railway servant****[See sub-rule (2) of rule 33]**

(To be filled in separately by each claimant and in case the claimant is minor, the form should be filled in by the guardian on his/her behalf. Where there are more than one minor and one guardian for all of them, the guardian should claim gratuity in one Form on their behalf)

(1) Details of missing railway servant:-

Name and designation		Date of report	DD/MM/YYYY
Office/ Department/ Ministry in which the deceased served last			

(2) Details of claimant(s):-

S.No.	Name	Date of birth (DD/MM/YYYY)	Relationship with the missing railway servant	Postal address
(1)	(2)	(3)	(4)	(5)

(3) In case the claimant(s) is/are minor or suffering from disorder or disability of mind, including mental retardation, details of guardian:-

Name	Date of birth (DD/MM/YYYY)	Relationship with the minor/ mentally Disabled	Relationship with the missing railway servant	Postal address
(1)	(2)	(3)	(4)	(5)

(4) Details of bank:-

Bank's Name		A/c No.		IFS Code	
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Place:

Date:(DD-MM-YYYY)

Mobile no.:

(Signature of the claimant/guardian)

Enclosure:

1. Copy of non-traceable report by police regarding missing railway servant.
2. Guardianship Certificate/ Indemnity Bond and date of birth certificate in case the claimant is a minor.
3. Guardianship Certificate/ nomination and Medical Certificate in case the claimant is mentally disabled.